Technology Policy of the Nebraska Legislature
Purpose and Intent

• The purpose of the Technology Policy of the Nebraska Legislature is to provide guidance for use of the Legislature’s technology equipment and state secure network and to protect the integrity and security of the state secure network and legislative information.
Application

• Only senators and legislative employees are authorized users of the legislature’s technology equipment and state secure network.

• All senators and legislative employees will be required to take a technology training course and sign a statement acknowledging: He or she has taken the training course, received a copy of the Legislature’s Technology Policy, and understands it.
Passwords

• All login passwords will expire annually, at which time senators and staff will be required to create a new one.
• Passwords should not be shared with any other person.
• If a password is shared, the owner of the password will be responsible for all activity.
Section 49-14,101.01

Financial gain; gift of travel or lodging; prohibited acts; violation; penalty; permissible activities and uses.

(1) A public official or public employee shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which the individual is associated.

(2) A public official or public employee shall not use or authorize the use of personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.

(7) ..., any person violating this section shall be guilty of a Class III misdemeanor, except that no vote by any member of the Legislature shall subject such member to any criminal sanction under this section.
Unacceptable Use

- Use of the internet for illegal activities, such as gambling.
- Access of sites with adult content, such as pornography, or dating services.
- Posting information on personal, commercial, or campaign-related social media sites or websites.
Unacceptable Use Continued

• Use of state resources for personal gain, including buying or selling products or services.
• Copyright infringements, such as downloading unauthorized music, movies, or software.
• Use of state resources for personal entertainment.
Third Party Software

- Third party software must be requested and approved before being installed on your workstation.
Flash Drives

• Do not bring personal flash drives to carry data back and forth to the office.
Responsibility of Acceptable Use

- It is the responsibility of each senator, division director, and ultimately the Executive Board, to make sure that the Legislature’s technology equipment and state secure network are being used consistent with state or federal law and the Legislature’s Technology Policy.
Violations of the Policy

• Suspected violations of this *Policy* should be reported to the senator or division director who should report the suspected violations and the corrective action taken to the Executive Board. Suspected violations may also be reported directly to the Executive Board.
The Capitol Public Network

- The capitol public network is available for use by senators and staff for non-legislative use. It should be understood that neither access, privacy, nor security is guaranteed on the capitol public network.